

Willowview Consulting, LLC Professional Service Schedule

General Services Administration Federal Supply Service

Authorized Federal Supply Schedule Price List for Contract Number GS-10F-0315V

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1. SIN/PED combinations for award:

Willowview Consulting, LLC has been awarded the following four SINs under the following PES Disciplines:

SINs	SIN Description
871-1	Strategic Planning for Technology Programs/Activity
871-2	Concept Development and Requirements Analysis
871-3	System Design, Engineering and Integration
871-4	Test and Evaluation
871-1RC, 871-2RC, 871-3RC, 871-4RC	Disaster and Recovery

2. Contract Period:

The option contract period for this contract is 04 September 2014 through 03 September 2019.

3. Maximum Order:

The maximum order designated for contracts awarded under this Schedule is \$1,000,000. Ordering activities may seek a price reduction for orders placed over this amount.

4. Minimum Order:

The minimum order designated for contracts awarded under this Schedule is \$100.

5. Geographic Coverage:

The geographic scope of this contract is within the 48 contiguous states, Washington, D.C., Alaska, Hawaii, Puerto Rico and, on a worldwide basis in any foreign country in which trade is not prohibited by the United States Government.

6. Point(s) of Production:

MIDDLETON, IDAHO
25850 Kingsbury Road
Middleton, ID 83644

NOTE: This location list is current as of the contract award date. Due to the dynamic nature of Federal Contracting, locations may be added or deleted as required. Intent to use locations other than those listed herein will be addressed in specific task orders.

7. Discounts from Price List:

All applicable discounts have been included in the hourly rates provided herein.

8. Quantity Discounts:

None.

9. Prompt Payment Terms:

Payment terms are Net 30 calendar days.

10. Government Purchase Cards:

Government Purchase Cards are not accepted.

11. Foreign Items:

Not applicable.

12. Delivery:

Delivery will be as negotiated in each task order.

13. F.O.B. Points:

Destination.

14.a Ordering and Payment Address:

Willowview Consulting
25850 Kingsbury Road
Middleton, ID 83644

lsimmons@willowviewconsulting.com

14.b Ordering Procedures:

For supplies and services, the ordering procedures and information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

15. Warranty Provision:

Contractor's standard commercial warranty.

16. Export Packing Charges:

Not applicable.

17. Terms and Conditions for Government Purchase Card**Acceptance:**

Not applicable.

18. Terms and Conditions for Rental, Maintenance, and Repair:

Not applicable.

19. Terms and Conditions of Installation:

Not applicable.

20. Terms and Conditions of Repair Parts:

Not applicable.

21. Terms and Conditions of Other Services - Travel:

Any travel required by an ordering agency in the performance of PES services under this contract will be reimbursed by the ordering agency. Contractor travel will be in accordance with the Federal Travel Regulations or Joint Travel Regulations, as applicable. Established Federal Government per diem rates will apply to contractor travel, plus applicable G&A expenses.

22. Service and Distribution Points:

Not applicable.

23. List of Participating Dealers:

Not applicable.

24. Preventative Maintenance:

Not applicable.

25.a Environmental Attributes:

Not applicable.

25.b Section 508 Compliance:

Willowview Consulting, LLC shall comply with Section 508 standards and requirements as specified in each Statement of Work (SOW) and its associated individual task/delivery order. Each SOW must specifically state the standards that must be met for accessibility relative to the products or services requested. More information regarding Section 508 can be found at the Government's web site www.section508.gov.

26. Data Universal Number System (DUNS):

82-864-5320

27. Cage Code:

58DN1

28. Central Contractor Registration (CCR) Database:

Willowview Consulting, LLC has registered and is current in the CCR database.

29. Primary Engineering Disciplines:**Electrical Engineering (EE):**

Includes planning, design, development, evaluation and operation of electrical principles, models and processes. It includes but is not limited to the design, fabrication, measurement and operation of electrical devices, equipment and systems (e.g., signal processing, telecommunication, sensors, microwave and image processing, micro-fabrication, energy systems and control, micro and nano electronics, plasma processing, laser and photonics, satellites, missiles and

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guidance systems, space vehicles, fiber optics, robotics etc.). There are several specialties within the scope of work for electrical engineering. They include:

- Aerospace and Electronic Systems
- Circuits and Systems
- Communications
- Components Packaging and Manufacturing Technology
- Computer*
- Consumer Electronics
- Control Systems
- Education
- Electromagnetic Compatibility
- Engineering in Medicine and Biology
- Engineering Management
- Industrial Electronics
- Industry Applications
- Information Theory
- Instrumentation and Measurement
- Intelligent Transportation Systems
- Magnetics
- Power Engineering
- Professional Communication
- Reliability
- Robotics and Automation
- Signal Processing on Social Implications of Technology
- Solid-State Circuits
- Systems, Man and Cybernetics
- Ultrasonics, Ferroelectrics and Frequency Control
- Vehicular Technology
- Other Electrical Engineering Specialties not listed in the "Services Not Included Paragraph"

Mechanical Engineering (ME):

It includes planning, development, evaluation and control of systems and components involving the production and transfer of energy, with the conversion of one form of energy to another. Mechanical engineering includes, but is not limited, to planning and evaluation of power plants, analysis of the economical combustion of fuels, conversion of heat energy into mechanical energy, use of mechanical energy to perform useful work, analysis of structures and motion in mechanical systems and conversion of raw materials into a final product, etc. (e.g., thermodynamics, mechanics, fluid mechanics, jets, rocket engines, internal combustion engines, steam and gas turbines, continuum mechanics, dynamic systems, dynamics, fluid mechanics, heat transfer, manufacturing, materials, solid mechanics, reactors, etc.). There are several specialties within the scope of

work for mechanical engineering. They include:

- Advanced Energy Systems
- Aerospace Engineering
- Applied Mechanics
- ASME Heat Transfer/K16
- Bioengineering
- Design Engineering*
- Dynamic Systems and Control
- Electrical and Electronic Packaging
- Environmental Engineering*
- Fluids Engineering
- Fluids Power Systems and Technology Systems
- Heat Transfer
- Information Storage and Processing Systems
- Management
- Manufacturing Engineering*
- Materials
- Materials Handling Engineering*
- Power
- Pressure Vessels and Piping
- Safety Engineering and Risk Analysis
- Solar Energy
- Technology and Society
- Other Mechanical Engineering Specialties not listed in the “Services Not Included Paragraph”

***SERVICES NOT INCLUDED:**

The following services are not currently being solicited. However, GSA reserves the sole right to include these services under PES at a future time during the period of performance. If GSA exercises this right, it will refresh the solicitation and consider offers from all eligible sources.

1. Construction and Architect-Engineering Services as set forth in FAR Part 36: Construction services as defined in FAR 2.101 must be procured in accordance with FAR Part 36, except for Construction Management Services*. Architect-Engineering (A/E) services related to real property, as defined in FAR 36.601-3, are also excluded. If an agency is interested in ordering Construction and Architect-Engineering Services, please contact [GSA's Public Building Service](#) (PBS) on (202) 501-1100 for additional information.

*Note: Construction Management Services that neither meet the FAR 36.601-3 definition of A/E Services nor the FAR 2.101 definition of construction CAN be performed under all of the SINS of the Professional Engineering Services Schedule if it is considered as a commercial item.

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2. Production and Manufacturing: Please note: The manufacture, fabrication, installation or production for the purpose of developing working models or prototypes that may be used for further testing, analysis and evaluation before full scale production begins IS allowed under the PES Schedule. The number of prototypes or working models to be produced is dependent upon the ordering activities requirement for testing and analysis. However, the predominate amount of the work on PES task orders should be performed by professional labor categories.

3. Computer Engineering and Information Technology (IT) Services: These services include computer/software engineering and information technology. If an agency is interested in obtaining these types of services, please look to GSA's [Group 70 Schedule](#) for Information Technology or contact the IT Center's Customer Service at (703) 605-2761 .

4. Environmental Advisory Services: Including:

A) Environmental Planning Services and Documentation;

B) Environmental Compliance Services;

C) Environmental/Occupational Training Services Specific to Environmental Planning and Environmental Compliance as Discussed Above;

D) Waste Management Services;

E) Hazardous Materials Management Advisory Services; and,

F) Telephone Advisory Services: telephone assistance with hazardous material spills, poisons, MSDS, and other related services.

For agencies interested in purchasing Environmental Advisory Services, please examine GSA's [Schedule 899](#) for Environmental Services or contact Customer Service at (800) 241-7246.

5. Foundations and Landscape Engineering: Please contact GSA's Public Building Service (PBS) on (202) 501-1100 or visit their [website](#) for additional information about these services.

6. Heating, Ventilation and Air Conditioning (HVAC) Related to Buildings, Structures, or Other Real Property Set Forth for Construction and Architect-Engineering Services Governed by FAR Part 36: Agencies interested in utilizing these types of services, please contact GSA's PBS on (202) 501-1100 or visit their [website](#) for additional information. Please note: HVAC related to the manufacture, production, furnishing, construction, alteration, repair, processing or assembling of vessels, aircraft, or other kinds of personal property is included

within the scope of the PES Schedule.

7. Research and Development as Set Forth in FAR Part 35. The research and development covered by FAR Part 35 includes open-ended research with no specific deliverables. Please note: Research, analysis and developmental work that is linked to providing a solution to an engineering requirement is allowed under the PES Schedule.

8. Surveying as it relates to real property.

9. Products/Materials Already Solicited Under Other Federal Supply Service (FSS) Schedule Contracts (e.g., [information technology](#), paper, chemicals, pharmaceuticals, [laboratory instruments](#), etc.): Even though these types of services are not covered by the PES schedule, PES contractors may team across FSS schedules to provide a total solution to agency requirements.

30. Scope of Services:

The scope of professional engineering services available from Willowview Consulting, under this schedule, is listed below. The Special Item Numbers (SINs) are in a phased format. The phases represent the cycle of an engineering requirement. Descriptions of the typical services and associated tasks related to each phase are identified under each SIN.

SIN 871-1 Strategic Planning for Technology Programs/Activities

Services required under this SIN involve the definition and interpretation of high-level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Typical associated tasks include, but are not limited to, an analysis of mission, program goals and objectives, requirements analysis, organizational performance assessment, special studies and analysis, training, privatization and outsourcing.

Example: The evaluation and preliminary definition of new and/or improved performance goals for Improvised Explosive Device detection systems – such as the operational procedures and costs, capabilities and limitations, useful service life, accuracy and resistance to natural and man-made electronic interference.

SIN 871-2 Concept Development and Requirements Analysis

Services required under this SIN involve abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development or enhancement of high level general performance specifications of a system, project, or mission activity. Typical associated tasks include, but are not limited

to, requirements analysis, cost/cost-performance trade-off analysis, feasibility analysis, regulatory compliance support, technology conceptual designs, training, privatization and outsourcing.

Example: The development and analysis of the total mission profile and life cycle of the IED detection system, including examination of performance and cost trade-offs.

SIN 871-3 System Design, Engineering and Integration

Services required under this SIN involve the transition of a system (or subsystem, program, project or activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis/mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Typical associated tasks include, but are not limited to, computer-aided design, design studies and analysis, high level detailed specification preparation, configuration management and document control, fabrication, assembly and simulation, modeling, training, privatization and outsourcing.

Example: The IED detection concept produced in the preceding stage will be converted to a detailed engineering design package, performance will be the computer simulated, and a working model will be built for testing and design verification.

SIN 871-4 Test and Evaluation

Services required under this SIN involve the application of various techniques demonstrating that a prototype system (subsystem, program, project or activity) performs in accordance with the objectives outlined in the original design. Typical associated tasks include, but are not limited to, testing of the prototype and first article(s) testing, environmental testing, independent verification and validation, reverse engineering, simulation and modeling (to test the feasibility of a concept), system safety, quality assurance, physical testing of the product or system, training, privatization and outsourcing.

Example: The IED detection system working model will be subjected to a series of tests that may simulate and ultimately duplicate its operational requirement.

SIN 871-1RC, 871-2RC, 871-3RC, 871-4RC Disaster and Recovery

Authorizes the use of this Federal Supply Schedule by state and local governments to facilitate recovery from major disasters, terrorism, nuclear, biological, chemical or radiological attacks.

31. Labor Category Descriptions:

101 Program Manager

Education: M.S. or M.A. degree.

General Experience: Typically has 10 to 12 years experience in managing complex engineering or technical efforts involving multiple facets of engineering disciplines.

Specialized Experience: At least 8 years of direct supervision of technical personnel involved in life-cycle management support of complex systems. Must be capable of leading projects that involve the successful management of teams composed of engineers, scientists, and management professionals who have been involved in analyzing, designing, developing, integrating, training, testing, documenting, implementing, and maintaining complex systems.

Duties: Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities.

102 Project Manager

Education: B.S. or B.A. degree.

General Experience: Typically has 4 to 6 years experience in managing complex engineering or technical efforts involving multiple facets of an engineering discipline.

Specialized Experience: At least 2 years of hands-on experience in direct supervision of major efforts in the analysis, design, development, integration, training, testing, documentation, and implementation of complex systems.

Duties: Performs day-to-day management of assigned task order projects that involve teams of engineers, scientists, and management professionals involved in analyzing, designing, integrating, training, testing, documenting, implementing, and maintaining large complex systems. Demonstrates proven skills in those technical areas addressed by the task order to be managed. Organizes, directs, and coordinates planning and production of all activities associated with assigned task order projects. Demonstrates written and oral communication skills.

206 Senior Support Specialist

Education: Associate degree or H.S. diploma and 4 years relevant work experience.

General Experience: Typically 3 to 4 years of experience providing support to technical programs.

Specialized Experience: At least 2 years experience in areas such as writing and editing documents, graphics, document preparation, and drafting.

Duties: Depending on the functional specialty, support the program management staff in the preparation of deliverables, proposals, internal reports, briefings, and drawings associated with the project being supported. Supervise other support specialists performing on the project. Must demonstrate the ability to work independently or under only general direction.

ENGINEERING:

CATEGORIES:
Lead Engineer
Senior Engineer

LABOR DESCRIPTIONS:

303 Lead Engineer

Education: M.S. degree or equivalent.

General Experience: Typically has 10 to 12 years experience in an engineering discipline such as industrial, civil, aviation, aerospace, electrical, mechanical, nuclear, chemical, information, computer, software, marine, environmental, telecommunications, information security, network, or other engineering disciplines.

Specialized Experience: At least 8 years leading engineering efforts and supervising engineering staff involved with the application of engineering disciplines in the technical field directly related to the required tasking area being supported.

Duties: Leads engineering efforts and supervises engineering staff participating in such efforts. Provides engineering, technical, and managerial direction for problem definition, analysis, requirement development, and implementation for complex systems in the engineering discipline required to meet technical

requirements. Makes recommendations and advises on system development, improvements, optimization, or support efforts. Performs risk assessments and analyses employing modeling and simulation techniques.

304 Senior Engineer

Education: B.S. degree.

General Experience: Typically has 7 to 9 years experience in an engineering discipline such as industrial, civil, aviation, aerospace, electrical, mechanical, nuclear, chemical, information, computer, software, marine, environmental, telecommunications, information security, network, or other engineering disciplines.

Specialized Experience: At least 5 years leading engineering efforts and supervising engineering staff involved with the application of engineering disciplines in the technical field directly related to the required tasking area being supported.

Duties: Leads engineering efforts and supervises engineering staff participating in such efforts. Provides engineering, technical, and managerial direction for problem definition, analysis, requirement development and implementation for complex systems in the engineering discipline required to meet technical requirements. Makes recommendations and advises on system development, improvements, optimization, or support efforts. Performs risk assessments and analysis employing modeling and simulation techniques.

32. Contractor On-Site and Off-Site Labor Category Hourly Rates

Labor Category	Level	Hourly Rate (On or Off-Site)
Program Manager		\$195.99
Project Manager		\$146.01
Senior Support Specialist		\$40
Lead Engineer		\$150.00
Senior Engineer		\$100.00

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Senior Support Specialist	01312 Secretary II	05-2159
Senior Support Specialist	01313 Secretary III	05-2159

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor WD Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the Contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.